

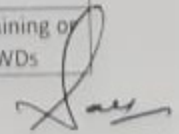
# DR. ZAKIR HUSAIN MEMORIAL WELFARE SOCIETY, NEW DELHI 110025

Dated: 08.03.2022

## Local Advertisement No. 03/2022-23 dated 08.03.2022

Applications on plain paper are invited for the following Posts is purely on contractual basis for a period of one years in the Different Unit of the Society (Child Guidance Centre, Centre for Women Condensed Course and Okhla Craft Centre), interested candidate may please apply along with their bio-data and attested copies of Degree, Diploma, mark sheet testimonial and one recent passport size photograph on as to reach in the Office of the General Secretary, Dr. Zakir Husain Memorial Welfare Society, Near Chapper wali Masjid, Okhla Village, New Delhi 110025 latest by 16.03.2022 during working days between 10:00 A.M. to 4:00 P.M.(Friday up 12:00 Noon) by making a payment of Rs. 100/- (Rupees one hundred only) in cash.

S. No.	Name of the Post(s)	No. of Posts	Unit's	Rate of Honorarium Fixed per month	Prescribed Qualification
1	Director	1 (One)	Child Guidance Centre (Dr. ZHMWS), Gate No. 17 Jamia School Campus ,JMI	20000	Post Graduate in special Education from any specialization / B.Ed. in Special Education & M.A. in any subject with at least 5 years working experience in the related field, <b>Desirable Qualifications Experience</b> in General Administration, the candidate should enclose testimonies in this regard.
2.	Principal	1 (One)	Centre for Women Condensed Course (Dr. ZHMWS), Gate No. 17 Jamia School Campus ,JMI	20000	Post Graduate in any discipline and B.Ed. with at least 5 years of teaching expenses at Junior or Higher Secondary level and knowledge of Urdu. <b>Desirable Qualifications Experience</b> in General Administration, the candidate should enclose testimonies in this regard.
3	Instructor (Tailoring and Textile Design. Course )	1 (One)	Okhla Craft Centre (Dr. ZHMWS), Near Chapper Wali Masjid, Okhla Village, New Delhi - 110025	10000	Post Graduate in any discipline or its equivalent with at least 5 years working experience in related field, the candidate should enclose testimonies in this regard.
4	Office In-charge	1 (One)	Head /Central Office, Dr. ZHMWS, Near Chapper Wali Masjid, Okhla Village, New Delhi - 110025	10000	Post Graduate or its equivalent with at least 05 years Administrative experience in the State/Central Universities. Candidate should enclose testimonies in this regard. Experience in NGO's will be preferred.
5	Trained Graduate Teachers (Special Educators)	1(One)	Child Guidance Centre, Gate No. 17 Jamia School Campus ,JMI	7000	Graduate & B.Ed. in Special Education with at least 2 years working experience to CWds
6	Trained Vocational Teacher	1(One)	Child Guidance Centre, Gate No. 17 Jamia School Campus ,JMI	7000	Graduate & B.Ed. in Special Education or Diploma in Vocational Training or 2 years working experience for teaching Vocational Education to CWds



Note:

1. The prescribed qualification and experience are minimum for being called or interviews. The Society reserves the right to restrict the candidate to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed or by any other condition that it may deem fit. The Society may constitute a Screening Committee by scrutinize the applications and short listing the candidates, Call letter for interview will be sent on mail, only to the short listed candidates.
2. The number of vacancies indicated on the Local Advertisement is tentative. The Society reserves the right to increase/ decrease the number of posts at the time of selections and make appointment accordingly. If more vacancies do exist in between the Local Advertisement and selection committee meeting.
3. Separate application (s) should be submitted for each post.
4. Application received late or without necessary supporting documents will be rejected.
5. Degree Certificate Marks Sheets and Experience Certificate shall be attested.
6. The Society reserves the right to hold/not hold Selection Committee for any or all of the post(s)
7. Society also reserves right to give preference to those who possess higher qualifications.

Dated 08.03.2022

For any ~~By~~ Inquiry please contact  
of this mobil NO - 81 78 57 50 69, 99 11 42 67 54.



Prof. Sara Begum  
General Secretary

